



Four Wheel Drive NSW & ACT, INC

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Obligations of membership of the Association

A four wheel drive club is eligible for membership of the Association if:

- (a) it is incorporated under the *Associations Incorporation Act 1991 (ACT)* or under the *Associations Incorporation Act 1984 (NSW)* or under the *Corporations Act 2001* or under any act replacing such acts; and
- (b) the rules of the club or the memorandum of association and articles of association as the case may be are acceptable to the committee; or
- (c) it is constituted in some other way and governed by rules that are acceptable to the committee

Responsibilities of Association Membership

To ensure the good management, compliance with regulatory authorities and strengthen the club, member clubs must:

- maintain the relevant insurance policies for public liability and officer coverage (certificate of currency for \$20M)
- agree to abide by the Rules and By-Laws (Constitution) of the Association
- support and promote the Association's aims and objectives (see constitution)
- adhere to our Code of Ethics and Code of Conduct
- appoint club delegates to:
 - attend Association quarterly, AGMs and Regional meetings to represent club views and report back to club
 - maintain the club contact details accurately via the Association website
- participate as a club in regional meetings to help manage local issues such as land access (builds communities)
- appoint an Insurance Officer within the club to manage the club's policies and answer or refer member enquiries to the State Insurance Officer (SIO) and promote the national insurance scheme to members
- appoint training officers within the club to manage, direct and/or deliver appropriate driver training for members. Trainers can be trained or supported in training events by the Association's Member Education & Training Committee (MTEC). The Driver Training Unit (DTU) of MTEC can provide accredited assessment and training under the Australian Qualifications Framework (AQF). The Association is a Registered Training Organisation (RTO).
- display the Association logo and a link to the Association website clearly on their own websites and in magazines
- publish the Association's news sheet and special items as necessary on the club website and in the magazine.
- link to Four Wheel Drive Australia's web site on the club website so members are aware of national issues
- complete electronic booking, via our website, of trips through State Forests in advance of the planned trip
- complete electronic reporting of all trips passing through lands administered by NPWSs and Forests NSW via our website (within 48 hours of completion)
- pay membership/affiliation fees by the due date (1st July) along with the total number of members
- provide, the Association, details of all persons who cease to become members at the time they cease.

Four Wheel Drive Australia Discount Card

The discount card is a joint venture with Four Wheel Drive Australia and all states and territories and will be released in a staged roll-out commencing in Victoria in the first half of the 2012-13 financial year. The card will:

- offer substantial discounts to members from a range of businesses across Australia
- be issued to all financial members of financial clubs
- be issued annually at the time of affiliation renewal and valid for the financial year in which it is issued
- carry the club and state logos and the name of the card holder

Additionally to ensure that members will be able to receive the Four Wheel Drive Australia discount card printed with their name clubs will need to:

- Provide a copy of the club logo in electronic to the Association Secretary (this will be imprinted on the discount card along with the State logo and the individual member's name)
- Provide the names and email addresses of members at the time annual affiliation fees are paid to the Association. This will permit the printing of cards in the individual member's name and rare promotional emails to be sent
- Provide the details of any new members requiring cards as appropriate.

NB: Clubs may give their members the option to opt out of the discount card. These names will not be required but a count of members opting out will need to be stated by the club membership officer at renewal time. These club members may opt in at any later date by registering on the Association website.